

NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH

Institution Deemed to be University, under Distinct Category, A Centrally Funded Technical Institute
Ministry of Education, Government of India,
Taramani, Chennai - 600 113.



LIST OF CANDIDATES CALLED FOR DOCUMENT VERIFICATION FOR THE POST OF SENIOR SECRETARIAT ASSISTANT (STENOGRAPHER) – (1-OBC, 1-UR)

Date: 21.11.2025

S. No	Roll No.
1	20250024
2	20250028
3	20250030
4	20250033
5	20250035
6	20250042

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DIRECTOR

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Important Documents to be brought by Candidates for Document verification

1. **Proof of Date of Birth:** Candidates should carry valid and original proof of their date of birth such as 10th mark sheet or birth certificate.
2. **Photo ID Proof:** Candidates must carry original photo identity proof such as Aadhar Card with photographs, Driving License, PAN Card, Voter's Card, Passport, etc.
3. **Educational Qualification Certificate:** Candidates must carry their original educational qualification certificates.
4. **Hall Ticket:** Candidates must carry their original Hall Ticket (Phase – I & Phase II) containing their signature and that of the Exam Invigilator
5. **Caste Certificate:** Candidates belonging to OBC/ SC / ST/ EWS/ PwD / Ex-Servicemen should produce a copy of the relevant certificate issued by the Competent Authority. If not, they will be treated as UR candidates only. Candidates belonging to OBC (Non-Creamy Layer) should enclose a copy of the relevant latest certificate issued by the Competent Authority on or after 1st April 2025; If not, they will be treated as UR candidates only. Candidates belonging to EWS should enclose latest EWS Certificate from Competent Authority along with the Income & Assets Certificate issued by the Competent Authority on or after 1st April 2025; If not, they will be treated as UR candidates only. The original copy of the certificate enclosed while submitting online application before the last date of submission shall be accepted. Fresh Certificate produced now cannot be accepted.
6. **Experience Certificate:** Candidates must carry their original work experience certificates.
7. **NOC:** Candidates working in government or private organization must possess Non-Objection Certificate (NOC) at the time of document verification failing which leads to cancellation of your selection.
8. **Disability certificate:** Candidates must carry their Disability Certificate in the prescribed format issued by the government in case of candidates belonging to the Benchmark Disability category.

Note:

1. Candidates are advised to bring originals of the all the necessary supporting documents. Photocopies of the documents shall not be accepted.
2. Non-submission of necessary supporting documents will lead to rejection of candidature, even if he/she qualified in the written test
3. No request for change in date of Document Verification shall be entertained.
4. The candidature of those unable to attend the Document Verification on the said date shall be rejected, without any notice.

Date & Time: 28.11.2025 & 10.00 a.m.

Venue:

National Institute of Technical Teachers Training and Research (NITTTR)
CSIR Road, Near Tidel Park
Taramani, Chennai – 600113
Tamil Nadu.

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DIRECTOR